

**NORTH KESTEVEN DISTRICT COUNCIL**  
**LOCAL RESTRICTION GRANT SCHEME (LRGS) Closed**  
**Tier 3– 2<sup>nd</sup> December 2020**

**1. Introduction**

- 1.1 Government announced on the 9<sup>th</sup> September that funding will be awarded to support businesses that are required to close due to localised restrictions, so called local lockdowns.
- 1.2 If North Kesteven District (or any part of it) is placed in 'local lockdown' the Council will receive funds to support businesses within the District that are obliged to close as a result of the restrictions announced.
- 1.3 This guidance sets out the process for determining eligibility for grant support and the application process businesses will need to complete in order to qualify for grant support under the Local Restriction Grant Scheme (for businesses required to close and paying business rates) and details the evidence that will be required in support of an application.

**2. Guidance**

- 2.1 Under the guidance issued to the Council by Government on 24<sup>th</sup> September 2020 and subsequent update guidance on the 12<sup>th</sup> November, the LRGS Closed will only be available to businesses that are required to close on the date of lock down. A list of the types of businesses required to close can be found <https://www.gov.uk/government/publications/further-businesses-and-premises-to-close/closing-certain-businesses-and-venues-in-england>
- 2.2 These grants will be issued for each 14 days that a business is closed due to local restrictions. In the event that a local lockdown is enforced for less than two weeks, businesses will not be eligible for grant funding.

- 2.3 To be eligible for the LRSG a business must be registered with Business Rates on the day that the local lockdown restrictions are announced. Funding to North Kesteven District Council (NKDC) will be based on the number of eligible hereditaments.

### **3. Businesses not eligible for a grant**

- 3.1 Companies in Administration, Insolvent or where a Striking-Off Notice has been made before the local lockdown are not eligible for funding under this scheme.
- 3.2 Businesses that are already closed subject to enforced national closures, for example Nightclubs, will not be eligible for this scheme.
- 3.3 Businesses that have only had restrictions placed on opening hours, but may otherwise open will not be eligible for this scheme.
- 3.4 Businesses that have chosen to close, but are not required to as part of the lockdown will not be eligible.
- 3.5 Business not registered to pay rates on the date of the lockdown.

### **4. Grant Awards**

- 4.1 Businesses occupying hereditaments appearing on the local rating list with a rateable value less than **£15,000** on the date of the commencement of the local lockdown will receive a payment of **£677** per two weeks of closure (£1,334 per month)
- 4.2 Businesses occupying hereditaments appearing on the local rating list with a rateable value of more than **£15,001 but less than £51,000** on the date of the commencement of the local lockdown will receive a payment of **£1,000** per two weeks of closure (£2,000 per month).
- 4.3 Businesses occupying hereditaments appearing on the local rating list with a rateable value of more than **£51,001** on the date of the commencement of the local lockdown will receive a payment of **£1,500** per two weeks of closure (£3,000 per month) .

### **5. Process for applying for LRSG (Closed) – Tier 3**

Automated payments will be made to business that applied and were eligible for the LRSG (closed) Addendum and that have been required to close as a result of the Tier 3 restrictions.

If businesses believe they are eligible for the LRSG (Closed) and have not received a payment by the 10<sup>th</sup> December, they can email [grants@n-](mailto:grants@n-)

[kesteven.gov.uk](http://kesteven.gov.uk) with their Business Name, Rates Number and Premise address, if eligible they will be able to apply through an application process providing the following information

- Business Name/Address and contact information
- Sector/type of business
- Number of employees
- Business Rates number along with a copy of the bill covering period of 2020/21
- Company Number, VAT number or National Insurance number
- Proof of trading
- Bank details and copy of recent bank statement

## **6. Timescale and Application Process**

- 6.1 The Council will automatically pay business they believe to be eligible on the 10<sup>th</sup> December and then thereafter within the 14 days cycle until the council moves down a Tier
- 6.2 The application process will be digital, via electronic form only and a link will be available from the Grants Team if your business is eligible. If you believe you are eligible email [grants@n-kesteven.gov.uk](mailto:grants@n-kesteven.gov.uk) with your Business Name, Business rates Number and your premises address
- 6.2 Promotion of all grant will be through Council Social Media accounts and weekly BusinessNK newsletter.

## **7. Additional Details**

- 7.1 Grant income received by a business is taxable therefore funding paid under the Local Authority Discretionary Grants Fund will be subject to tax. Only businesses which make an overall profit once grant income is included will be subject to tax.
- 7.2 The Council will not accept deliberate manipulation and fraud. Any business caught falsifying their records to gain additional grant money will face prosecution and any funding issued will be subject to claw back as may any grants paid in error.
- 7.3 State Aid rules and requirements apply to this scheme and applicants will be required to complete a state aid declaration.
- 7.4 Declaration will be required that the business is still trading and has not become insolvent or entered into liquidation or administration.